



## **Request for Proposal (RFP) Outdoor Sculpture on Clyde Alley Langley, Washington**

### **Introduction**

The Langley Arts Commission is accepting submissions from artists to participate in an outdoor sculpture competition for public installations. Currently, six installation sites exist within the City and sculptures are displayed at each site for a two-year period, as follows:

Even-numbered years: Second Street Plaza (two sites) and U.S. Post Office

Odd-numbered years: Clyde Alley promenade between Second and Third Streets (two sites) and Langley Chamber of Commerce.

This 2019 RFP is for two sites on Clyde Alley. The locations are shown on Attachment no. 3.

Each successful artist or team will receive a \$1,000 stipend for their sculpture. Artists may submit up to two works for consideration. Artists or collaborations will be required to enter into a contract with the City of Langley, agreeing to abide by the terms and conditions included in this RFP. No additional and or contingency funds will be available for RFP applicants.

### **Exhibition Guidelines**

1. The City of Langley Arts Commission invites local and regional community organizations, individuals or collaborations to submit proposals for consideration.
2. Work must be suitable for outdoor installation in mediums of metal, stone, glass or other durable materials.
3. Selected works must be structurally capable of and designed to be secured by bolts to a steel plate to existing pedestals. Pedestals are designed to support up to five thousand pounds. Work is not to exceed 12 feet in height. (Pedestal drawings attached.)
4. The work must be capable of withstanding adverse weather conditions (high winds, below zero temperatures) and withstand a high pedestrian and vehicle traffic environment.
5. The work must be designed to be maintenance free for the duration of the exhibition and take into consideration the safety of the audience and of all age groups.
6. All accepted works must be ready for installation by June 3, 2019. Failure of the artist to have the work ready for installation on June 3 will result in disqualification of the submission.

### **Selection Process**

1. The Langley Arts Commission will select from the submissions and make a recommendation to the Langley City Council.

2. The Langley City Council will have the final decision-making authority on the selection of the artwork.
3. Should a member of the Langley Arts Commission submit a proposal they must recuse themselves from the selection process.

### **Art selection and approval Criteria**

Selected artwork will be original work completed by the submitting artist / collaborative artists, Preference will be given to Island County artists.

The following criteria govern the selection of public art in the City of Langley and will be utilized by the Langley Arts Commission during the process of review, selection and approval of public art.

1. Artistic Quality and Originality: The strength and originality and creativity of the artist's concept and demonstrated skill or craftsmanship **(30 points)**
2. Context: the appropriateness of the concept within the proposed architectural, geographical, socio-cultural, and historical context, including use of appropriate scale and materials for the site. **(30 points)**
3. Preference: Island County artists. **(10 points)**
4. Design and construction: Issues related to fabrication of the installation, its durability, and resistance to vandalism, maintenance issues, and weather permanence. **(20 points)**
5. Public Safety: Meets City of Langley Public Works Safety Standards **(10 points)**

### **Artists' Responsibility**

If selected for a commissioned artwork by the City of Langley the artist will:

- A. Sign and abide by the terms stated within a *Contract for Exhibition of Art on City Property* with the City of Langley.
  1. Artist retains all rights and interest in the artwork except for rights of ownership and possession, as passed to the City upon final acceptance.
  2. Artist retains all rights during the exhibition under the Copyright Act of 1976. The artist, however, agrees not to make an exact duplicate of the work or permit and others to do so, except by written permission of the City.
  3. Artist grants to the City an irrevocable license to make two-dimensional reproductions for promotional purposes. The City agrees to give artist appropriate credit on all materials including copyright symbol, name of artist, title of piece and date of completion.
  4. Artist obtains a contractor license with the City of Langley.
  5. Artist coordinates installation with the City of Langley.
- B. The artist warrants:
  1. The artwork is made of quality material.
  2. The artwork is free of defects.

3. The artwork is an original product of the artist's own creative efforts and does not infringe on any third party's copyrights or other intellectual property rights.
4. For exterior installations, the proposed work complies with the City of Langley Maintenance standards in accordance with "City of Langley Visual Arts Collection Management Plan Policies and Procedures" (approved by the City Council 12/15/14).
5. Execute and complete the work in a timely and professional manner.
6. Maintain an effective working relationship with project team and City staff.
7. Advise the Langley Arts Commission immediately of any significant changes to the scope, materials or design of the work after contracts signed. (All changes must be reviewed and prior to completion, in accordance with City requirements).
8. Be responsible for all design and execution of the work, including installation unless stipulated by the contract.
9. Work with the City to complete any maintenance and repairs from vandalism or accidents occurring during the duration of the exhibition. Should any damage be so extensive that the piece must be removed to complete repairs the artist may substitute with another piece subject to City approval.
10. The artist will be responsible for transportation to and from the site in accordance with timeline activity dates and will be responsible for ensuring that the work is properly prepared to meet the existing site configuration.
11. The artists selected will be responsible for providing plaque information to be attached by the City to the work of art. The information required: artist name, art medium, sales price, contact information and if applicable, the name given to the work. The City will be responsible for purchasing the plaques.
12. Artists will be required to claim their work promptly at the end of the loan period. Failure to do so will result in daily rental fees and removal costs being charged to the artist.
13. Artists will be responsible for correcting defects in materials and workmanship for the duration of its display.
14. Artists will make themselves or a representative available for the unveiling event in June.

**2019 Timeline [updated annually]**

April 2, 2019	Announcement of RFP
June 3, 2019	Deadline for receipt of application materials (no exceptions); Planner provides completed applications to Langley Arts Commission for review.
June 13, 2019	Langley Arts Commission completes review process and makes recommendation to City Council
June 17, 2019	City Council approves Arts Commission recommendation
June 28, 2019	Anticipated installation date by artists and Langley staff
June 29, 2019	Tentative date of unveiling
July 2021	Removal of piece

## Terms

1. The City of Langley will not accept responsibility for loss or damage of artists' submission materials.
2. The City of Langley Public Works Department will assist the exhibiting artists in placement and removal of his or her work (i.e. cranes and manpower).
3. Photographs of artwork may be reproduced for advertisement and educational purposes. It is further understood that students and the public might photograph artwork.
4. Works of art will be insured by the City of Langley for the two-year duration of the exhibit.
5. Sales of artwork will actively be encouraged during the exhibition. A 20% commission on all works sold as a result of the exhibit will go to the City of Langley Arts Commission. The artist will be responsible for removal costs as a result of a sale.
6. The City of Langley reserves the first option to buy on firm public offers. In the case of a firm public offer, the City shall have a month to exercise the option from the date a firm offer, to purchase the work. If the work is purchased the City preserves the option to keep the work of art in place for the two-year from the installation date.

## Application Guidelines

A complete application shall include ALL the following:

1. A complete application form (attached).
2. Current professional resume, not to exceed two pages.
3. An installation plan.
4. Maintenance requirements.
5. A brief statement of the artist's vision or design intent.
6. A brief artist biography.
7. Four photographs, or detailed drawings (5 x 7 or larger) one from each quadrant of the work submitted. Please note: Digital images must be submitted in JPEG format (file name extension .jpg) and RGB color mode. We recommend uploading files that are 72 pixels-per-inch (ppi) because a higher resolution does not add clarity when viewing images on a computer screen. It is recommended that applicants keep copies of original images.
8. A stamped self-addressed envelope (if return of submission materials is desired).

## Applications can be sent one of three ways:

**USPS**                      The City of Langley  
                                    Attention: Brigid Reynolds, Director of Community Planning  
                                    PO Box 366, Langley, WA 98260

**Email**                      [planning@langleywa.org](mailto:planning@langleywa.org)

**Hand delivered**      Langley City Hall at 112 Second Street, Langley.

(For document security, artists are encouraged to hand deliver their proposals to the Langley City Hall front desk to obtain a time and date receipt)

**The deadline for submissions is June 3, 2019**

The City of Langley does not accept responsibility for loss or damage of artists' submission materials.

**Return of submissions**

Unsuccessful submissions will not be returned to the artist unless the artist:

- arranges with the City to pick up submissions at the City Hall front desk within one week of final selection by the City Council, or
- provides a stamped, self-addressed return envelope.

**Attachment no. 1**

**APPLICATION FORM  
Outdoor Sculpture Competition**

**ARTIST INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Artwork description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Title of submission: \_\_\_\_\_

\_\_\_\_\_

Have you participated in a private or City public art program?  Yes  No

If yes please attach project information, including images of the artwork, program information and location.

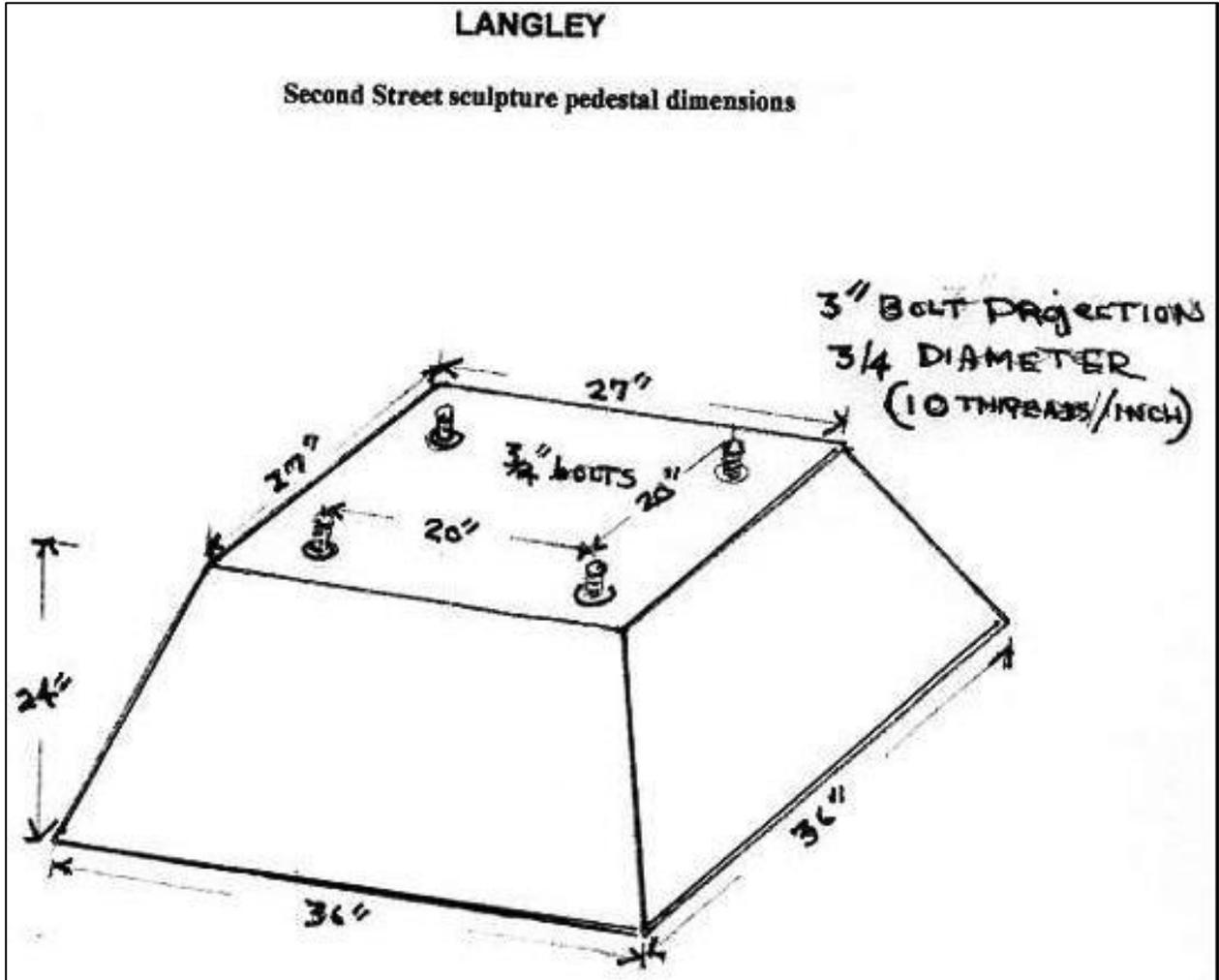
Artists signature: \_\_\_\_\_

Materials must be submitted to the Langley City Hall prior to close of business June 3, 2019 or digitally transmitted Brigid Reynolds (planning@langleywa.com) prior to midnight June 3, 2019 [no exceptions to these deadlines].

**Digital applications must be submitted in JPEG format** (file name extension .jpg) and RGB color mode. We recommend uploading files that are 72 pixels-per-inch (ppi) because a higher resolution does not add clarity when viewing images on a computer screen. It is recommended that applicants keep copies of original images.

Attachment no. 2

Pedestal



Attachment no. 3  
Location Sites

