



## Request for Proposal Park Furniture

The City of Langley is seeking a design, open to all artisans, for picnic tables and benches for Langley's parks. The design must be functional and attractive as well as constructed of low maintenance weather resistant materials.

A committee comprised of representation from the Langley Arts and Parks and Open Space Commissions will review the submissions and make a recommendation to Council for the winning design. The selection criterion includes user safety, artistic quality, and uniqueness of design, durability, low-maintenance, ease of construction and the ability complete project within 60 days from award. Island County artisans will receive preference in the selection process.

The artisan or artisans selected will receive a \$1000 stipend for the design. The City reserves the right to enter into a contract with artisans to construct the selected designs. The value of the contract for construction is estimated at up to \$3000. Future construction of additional units will occur as funds become available. The City reserves the right to select more than one design.

### **Artisan's Agreement**

The work under this agreement is to design picnic tables and benches for Langley's parks in collaboration with the City as follows:

1. Work with the Selection Committee and the Langley Public Works Department to find agreement on the aesthetic values of the tables and benches in terms of selection of materials and relative size.

Should the City enter into a contract for the installation of the park furniture the Artisan(s) agrees to:

2. Work with the Public Works Department to meet City Code requirements.
3. Keep the City informed of any problems that arise during creation, construction and installation.

### **Selection Process**

1. The Selection Committee will review and select the picnic table and bench design based on the criterion below and make a recommendation to Langley City Council.

2. Langley City Council will have the final decision-making authority on the selection of the design.

### **Selection and Approval Criterion**

The following criteria govern the selection of the design for picnic tables and benches and will be used by the Selection Committee during the review and selection process.

1. Artistic Quality and Originality: The strength and originality and creativity of the artist's concept and demonstrated skill or craftsmanship. (25 points)
2. Context: the appropriateness of the concept within the proposed architectural, geographical, socio-cultural, and historical context, including use of appropriate scale and materials for the site. (25 points)
3. Preference: Island County artists. (10 points)
4. Feasibility: Budget, timeline, and probability of success. (10 points)
5. Design and construction: Issues related to fabrication including durability and resistance to vandalism, maintenance issues, and weather permanence. (10 points)
6. Complete Application: As detailed in the submission requirements below. (10 points)
7. Public Safety: Meets City of Langley Public Works Safety Standards. (10 points)

### **Application Submission Requirements:**

1. Current qualifications, not to exceed two pages.
2. Design drawings.
3. An installation plan.
4. Maintenance requirements.
5. Timeline of activities to reach completion of project 60 days after the effective contract date.
6. A one-paragraph artisan statement of the design.
7. A stamped self-addressed envelope must be included if you require your submission materials returned to you.

8. All images must be submitted in JPEG format (file name extension .jpg) and RGB color mode. We recommend uploading files that are 72 pixels-per-inch (ppi) because a higher resolution does not add clarity when viewing images on a computer screen. It is recommended that applicants keep copies of the original submission.

**The deadline for USPS, hand delivery and digital email is 27 October 2017.**

**Applications can be sent one of three ways:**

**USPS to:**

The City of Langley  
Attention: Brigid Reynolds, Director of Community Planning  
PO Box 366 Langley, WA 98260

**Hand delivered to:**

Langley City Hall at 112 Second Street, Langley.

**Digital email to:**

[planning@langleywa.org](mailto:planning@langleywa.org)