



Request for Proposal (RFP) Outdoor Sculpture on Second Street Langley, Washington

Introduction

The Langley Arts Commission is accepting submissions from artists to participate in an outdoors sculpture competition for three separate installations. Two works will be selected and displayed in the Langley Second Street Plaza and one in front of the Post Office. These installations will remain for a two-year period. The successful artist or team will receive a \$1,000.00 stipend for each piece of work. Artists may submit up to two works for consideration. Artists or collaborations will be required to enter into a contract with the City of Langley, agreeing to abide by the terms and conditions included in this RFP. No additional and or contingency funds will be available for RFP applicants.

Exhibition Guide Lines

1. The City of Langley Arts Commission invites local and regional community organizations, individuals or collaborations to submit proposals for consideration.
2. Two pieces will be exhibited on Second Street Plaza and one in front of the US Post Office in the City of Langley from August 2018 through July 2020. See attachment no. 3 for a location map.
3. Work must be suitable for outdoor installation in mediums of metal, stone, glass or other durable materials.
4. Selected works must be structurally capable of and designed to be secured by bolts to a steel plate to existing pedestals. Pedestals are designed to support up to five thousand pounds. Work is not to exceed 12 ft in Height. (Pedestal drawings attached)
5. The work must be capable of withstanding adverse weather conditions (high winds, below zero temperatures) and withstand a high pedestrian and vehicle traffic environment.
6. The work must be designed to be maintenance free for the duration of the exhibition and take into consideration the safety of the audience and of all age groups.
7. All accepted works must be ready for installation by June 22, 2018. Failure of the artist to have the work ready for installation on June 22 will result in disqualification of the submission.

Selection Process

1. The Langley Arts Commission will select three works of art and make a recommendation to the Langley City Council.
2. The Langley City Council will have the final decision-making authority on the selection of the artwork.
3. Should a member of the Langley Arts Commission submit a proposal they must recuse themselves from the selection process.

Art selection and approval Criteria

Selected artwork will be original work completed by the submitting artist / collaborative artists, Preference will be given to Island County artists.

The following criteria govern the selection of public art in the City of Langley and will be utilized by the Langley Arts Commission during the process of review, selection and approval of public art.

1. Artistic Quality and Originality: The strength and originality and creativity of the artist's concept and demonstrated skill or craftsmanship **(30 points)**
2. Context: the appropriateness of the concept within the proposed architectural, geographical, socio-cultural, and historical context, including use of appropriate scale and materials for the site. **(30 points)**
3. Preference: Island County artists. **(10 points)**
4. Design and construction: Issues related to fabrication of the installation, its durability, and resistance to vandalism, maintenance issues, and weather permanence. **(20 points)**
5. Public Safety: Meets City of Langley Public Works Safety Standards **(10 points)**

Artists' Responsibility

If selected for a commissioned artwork by the City of Langley the artist will:

- A. Sign and abide by the terms stated within a Personal Services Contract with the City of Langley.
 1. Artist retains all rights and interest in the artwork except for rights of ownership and possession, as passed to the City upon final acceptance.
 2. Artist retains all rights during the exhibition under the Copyright Act of 1976. The artist, however, agrees not to make an exact duplicate of the work or permit and others to do so, except by written permission of the City.
 3. Artist grants to the City an irrevocable license to make two-dimensional reproductions for promotional purposes. The City agrees to give artist appropriate credit on all materials including copyright symbol, name of artist, title of piece and date of completion.
 4. Artist obtains a contractor license with the City of Langley.
- B. The artist warrants:
 1. The artwork is made of quality material.
 2. The artwork is free of defects.
 3. The artwork is an original product of the artist's own creative efforts and does not infringe on any third party's copyrights or other intellectual property rights.
 4. For exterior installations, the proposed work complies with the City of Langley Maintenance standards in accordance with "City of Langley Visual Arts Collection Management Plan Policies and Procedures" (approved by the City Council 12/15/14).

5. Execute and complete the work in a timely and professional manner.
6. Maintain an effective working relationship with project team and City staff.
7. Advise the Langley Arts Commission immediately of any significant changes to the scope, materials or design of the work after contracts signed. (All changes must be reviewed and prior to completion, in accordance with City requirements).
8. Be responsible for all design and execution of the work, including installation unless stipulated by the contract.
9. Work with the City to complete any maintenance and repairs from vandalism or accidents occurring during the duration of the exhibition. Should any damage be so extensive that the piece must be removed to complete repairs the artist may substitute with another piece subject to City approval.
10. The artist will be responsible for transportation to and from the site in accordance with timeline activity dates and will be responsible for ensuring that the work is properly prepared to meet the existing site configuration.
11. The artists selected will be responsible for providing plaque information to be attached by the City to the work of art. The information required: artist name, art medium, sales price, contact information and if applicable, the name given to the work. The City will be responsible for purchasing the plaques.
12. Artists will be required to claim their work promptly at the end of the loan period. Failure to do so will result in daily rental fees and removal costs being charged to the artist.
13. Artists will be responsible for correcting defects in materials and workmanship for the duration of its display.
14. Artists will make themselves or a representative available for the unveiling event in

Timeline

April 13, 2018	Announcement of RFP
June 1, 2018	Deadline for receipt of application materials (no exceptions)
June 14, 2018	Complete review process and make recommendation to City Council
June 18, 2018	City Council approves Arts Commission recommendation
June 22, 2018	Anticipated installation date by artists and Langley Staff
June 23, 2018	Tentative date of unveiling
July 2020	Removal of piece

Terms

1. The City of Langley will not accept responsibility for loss or damage of artists' submission materials.
2. The City of Langley Public Works Department will assist the exhibiting artists in placement and removal of his or her work (i.e. cranes and manpower)
3. Photographs of artwork may be reproduced for advertisement and educational purposes. It is further understood that students and the public might photograph artwork.
4. Works of art will be insured by the City of Langley for the two-year duration of the exhibit.

5. Sales of artwork will actively be encouraged during the exhibition. A 20% commission on all works sold as a result of the exhibit will go to the City of Langley Arts Commission. The artist will be responsible for removal costs as a result of a sale.
6. The City of Langley reserves the first option to buy on firm public offers. In the case of a firm public offer, the City shall have a month to exercise the option from the date a firm offer, to purchase the work. If the work is purchased the City preserves the option to keep the work of art in place for the two-year from the installation date.

Application Guidelines

A complete application shall include ALL the following:

1. A complete application form
2. Current professional resume: not to exceed two pages.
3. An installation plan
4. Maintenance requirements
5. A brief statement of the artist's vision or design intent.
6. A brief artist biography.
7. Four photographs, or detailed drawings, (5 x 7 or larger) one from each quadrant of work submitted.
8. A stamped self-addressed envelope must be included if return of submission materials is desired.
9. All images must be submitted in JPEG format (file name extension .jpg) and RGB color mode. We recommend uploading files that are 72 pixels-per-inch (ppi) because a higher resolution does not add clarity when viewing images on a computer screen. It is recommended that applicants keep copies of original images.

Applications can be sent one of three ways:

USPS

The City of Langley
Attention: Brigid Reynolds, Director of Community Planning
PO Box 366 Langley, WA 98260

Hand delivered

(For document security, artists are encouraged to hand deliver their proposals to the Langley City Hall front desk to obtain a time and date receipt)
Langley City Hall at 112 Second Street, Langley.

Email

planning@langleywa.org

The deadline for submissions is June 1, 2018

The City of Langley does not accept responsibility for loss or damage of artists' submission materials.

Return of submissions

Unsuccessful submissions will not be returned to the artist unless the artist arranges with the City to pick up submissions at the City Hall front desk within one week of final selection by the City Council.

APPLICATION FORM

ARTIST INFORMATION:

Name: _____
Address: _____
Phone _____
Email: _____
Website: _____
Artwork description _____

Title of submission: _____

Have you participated in a private or City public art program? Yes no

If yes please attach project information, including images of the artwork, program information and location.

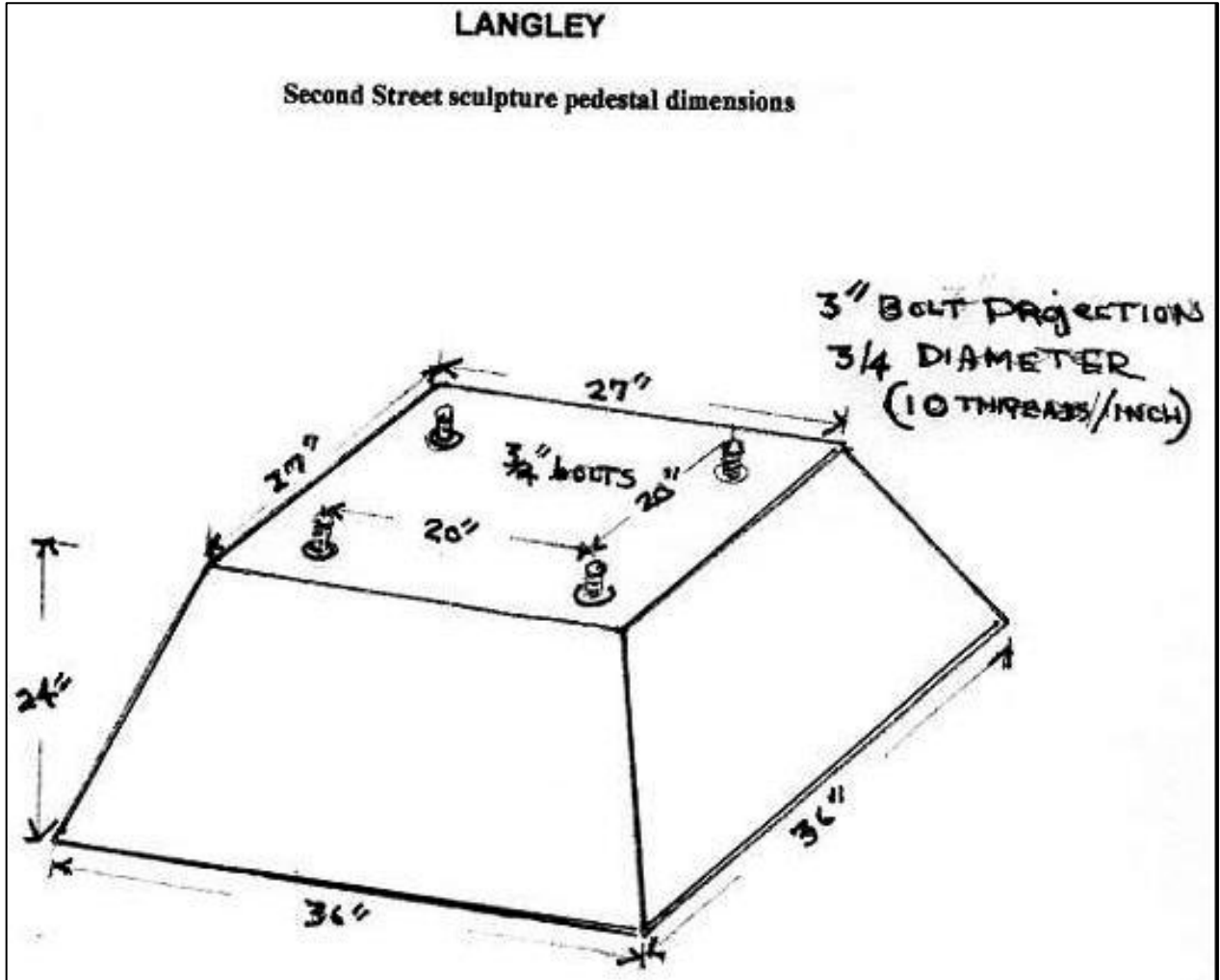
Artists signature: _____

Title of Submission _____

Materials must be submitted to the Langley City Hall prior to close of business June 1, 2018 or digitally transmitted Brigid Reynolds planning@langleywa.com prior to midnight June 1, 2018 no exceptions to these deadlines.

Digital applications must be submitted in JPEG format (file name extension .jpg) and RGB color mode. We recommend uploading files that are 72 pixels-per-inch (ppi) because a higher resolution does not add clarity when viewing images on a computer screen. It is recommended that applicants keep copies of original images.

Pedestal



Location Sites

