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**City of Langley**  
**PARKS & OPEN SPACE**  
**MINUTES**  
**APRIL 10, 2019**  
**LANGLEY CITY HALL**  
112 2<sup>nd</sup> Street, Langley WA

**ATTENDANCE**

Board: Gail Fleming, chair; Marianne Edain; Joann Quintana

Regrets: Shanti Loustaunou

Staff: Jill Needham, Planning Assistant; Stan Berryman, Director of Public Works

**1. Call to Order**

The meeting was called to order at 3:00 PM

**2. Approve agenda**

The agenda was approved.

**3. Approve minutes of**

The minutes were approved with 2 amendments.

In the 2<sup>nd</sup> ¶ under Seawall Park Update, the 2<sup>nd</sup> sentence was corrected to read: Stan ~~already~~ has no funding in hand...

In the 2<sup>nd</sup> ¶ under Grants Update, the 1<sup>st</sup> sentence is amended as follows: Joann ~~proposed~~ instituting reported on a state Certified Creative District...

**4. Discussion Items:**

a. Outerloop Trail Update

Jill presented another option that follows the utility easement across the Simon property. She provided several maps showing a trail with Phil Simon's offer and a trail that may work better topographically. Gail added that Ross Chapin is very

familiar with the trails in the treatment plant areas and would like to walk those trails with POS. The underlying intent is to stitch together as many existing trails as possible to create a continuous trail. Jill will map as much as possible using the City's GPS.

The blue line crossing the Simon property would be over utility easement. Stan reported that he spoke with the City Attorney, who said a title search would be required to determine what public access is available through the utility easement. A rough cost estimate for that is \$2,500. It was mentioned that Tom Fox or Kim Drury may also have that information. Joann will contact Kim Drury and Tom Fox.

In regards to segment 1 (Upper Langley to Coles Rd), it was suggested to explore alternatives routes that avoid the Talking Circle property.

#### b. Seawall Park

Chris Salomone reported that he has been contacting lift/ADA providers for rough estimates. In the interim he proposed a sloped walkway and short elevator. A foundation in Everett has been invited to a grant application for this sort of access. MaryBeth Crandall is the chair of the state mandated regional committee on accessibility. Commissioner Helen Price-Johnson and Commissioner Janet St Clair are supportive. Chris will meet with the commissioners on April 16. There are state accessibility funds which are disbursed to the counties. The disbursement is overseen by the regional committee and is based upon presentations by organizations in the area, though South Whidbey seldom receives funds. Joann is working with Mel Trenor of Island Beach Access on the issue. Chris continued, saying that the dream is an ADA loop with access to Seawall Park on both ends. All parties agreed that any application should include the economic development factor.

There was much discussion about how to quantify the number of people using Seawall Park and the need for ADA access. It was suggested to ask WICA, which tracks such information, AARP, or WSDOT which issues handicap parking permits.

Gail reported that Leanne Finlay had asked whether any of the proposed changes at Seawall Park would infringe upon the Francisco property. Gail assured her that the promenade would exist entirely on public property.

#### c. Grants update

Jill reports she submitted the draft Letter of Inquiry to Goosefoot after minor edits from POS.

It was concluded that it was too late to apply for Conservation Futures, though POS will be prepared for next year.

Stan reported that the RCO eligibility paperwork had been submitted but we have had no final approval yet. Marianne reported that she had communicated with the chair of the program review committee about the lack of support for smaller jurisdictions and will follow up.

It was agreed that POS should prepare an RCO grant application for Seawall Park.

Trilby said she had sent information on UW planning support grants for livable cities. The interested cities will write grant application outlining their needs and, if selected, the university will take on that city as a project. Though they have only selected larger jurisdictions in the past, it was suggested that Langley write a proposal to Council and apply anyway.

d. Generation Park

The contract has been signed and the new playground will be coming later this spring. There will be 4 swings in total, two standard, 1 toddler, and 1 ADA. According to the manufacturer, the existing swings must be removed. The final cost is \$37,690.40 and the Community Club has generously agreed to contribute \$8,500.

**5. New Business**

There was no new business.

**6. Citizen comments**

There were no citizen comments.

**7. Announcements**

Jill announced that there will be a Regional Trails and Active Transport Workshop on Friday, April 26 at Skagit Station in Mount Vernon. She is unable to attend so she is soliciting POS who may be interested.

**8. Adjourn**

The meeting was adjourned at 4:45 PM

**9. Next Regular Meeting:**

The next meeting is scheduled for May 8, 2019.

## **Guiding Principles for Citizen Committees and Boards.**

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.