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City of Langley
DISMANTLING SYSTEMIC RACISM – WORKING GROUP
MINUTES
OCTOBER 14, 2020 @ 4:30 PM
LANGLEY CITY HALL
112 2nd Street, Langley WA

1. Call to Order

Craig Cyr called the meeting to order. All committee members were present as were Council Members Craig Cyr and Christy Korrow. Craig explained that he and Christy are non-voting liaisons to the Council and will identify those times their opinions are their own and not those of the council.

2. Approve agenda

Barbara moved and Harolynne seconded the minutes approval.

3. Discussion Items:

a. Housekeeping was moved from section c to a.

Cristy provided handouts for Housekeeping (attached)

Darlene Baldwin, Assistant Clerk, will email us about scheduling training and collecting our names, addresses, and phone numbers. The Conflict of Interest Statement was read, and discussion followed about the Open Public Meeting Act. In the discussion that followed, it was suggested that we consult Brigid Reynolds at our next opportunity about issues that arose about some of the legal ramifications dealing with the Open Public Meetings Act, including using Google Docs to review and edit documents. We were reminded that staff would not be available for the November 11th meeting due to Veterans Day if we did not change the date. But it was stressed that all our communications on this subject are part of the Open Record. Two members meeting constitutes a quorum.

b. Introductions: Each person spent a few minutes introducing themselves

- c. Select an Acting Chair: Matt Tamayo and Irene Vernon agreed to act as temporary Acting Chairs and Harolynne Bobis agreed to take minutes. Chairs(s) are appointed by the Mayor.
 - d. Development of Value, Mission, and Vision Statements: We agreed to name five values intrinsic to the work of the committee as well as develop our vision and mission. Given the breadth of the task we agreed to do this at a retreat. Terra Huey offered to see if we could meet at Quintessa. Terra will send out a Doodle Poll to find the best dates and times for such a meeting before our next meeting.
 - e. Comprehensive Plan Executive Summary – addition of a new goal (attachment). Not everyone received a copy of the attachment, so we did not discuss.
 - f. Thanks and acknowledgements. Discussed thanking the BIPOC for their work advocating to the City Council on behalf of the working group. We identified the need to create a boilerplate to thank the community for their comments and requests of the Working Group.
4. New Business:
 5. Citizen comments
 6. Announcements
 7. Adjourn
 8. Next Regular Meeting:
November 11, 2020 at 4:30 pm

2

Guiding Principles for Citizen Committees and Boards.

- All advisory board and committee meetings are to be conducted in public session and noticed in accordance with state law, unless otherwise advised by the city attorney.
- Individual committee members and the collective group will be fair, impartial, and respectful of the public, staff, and each other.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise the city council and/or staff. Please keep in mind that committee appointment does not empower you to make final decisions, unless authorized by state law or the group's enabling ordinance, or to supervise staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, the city council, or staff.
- Each member will participate in the group's discussions and work assignments without dominating the discussion or activity of the committee.
- The committee chair will ensure that all members have a fair, balanced, and respectful opportunity to share their knowledge and perspectives.
- The committee will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions, such as "minority" opinions, should be recorded and acknowledged in the committee's report to the city council.
- There should be "no surprises" from the committee, either in the nature of the work being undertaken by the committee or the method and timing for conveyance of recommendations to the city council. The staff liaison fulfills an important role in assisting the committee in this regard.

When presenting recommendations to the Council, it is essential that advisory group members keep the following in mind:

- all recommendations should be in written form;
- all ideas should be expressed in clear and concise language;
- proposed solutions should be viable and cost-effective;
- recommendations should identify the reasons for the changes suggested;
- the advice should reflect a consensus of a majority of the group members.