

CITY OF LANGLEY DRAFT COUNCIL AGENDA
June 4, 2018 5:30 PM

1. CALL TO ORDER

- a. Flag Salute
- b. Roll Call

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

The **CONSENT AGENDA** consists of routine items that normally do not require further Council discussion. A council member may ask questions about an item before the vote is taken, or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion. A single vote is taken to approve all items remaining on the Consent Agenda.

- a. Approval of council meeting minutes of 5/21/18,1-4
- b. Approval of claims warrants Nos. __ and EFTs in the amount of \$53,191.74.....5-13
- c. Confirmation of Chris Baldwin as successful candidate for Wayfinding Design

4. RECOGNITION/APPRECIATION

5. COMMISSION AND BOARD REPORTS/PRESENTATIONS

- a. Langley Library Report
- b. Mary Beth Chandler – Island Transit Bus Tours

6. CITIZEN COMMENTS *

7. MAYOR’S REPORT

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a. Discussion regarding establishing a Public Works Commission
- b. Discussion of a Council Policing Policy Review Workshop

10. COUNCIL REPORTS

11. DISCUSSION ITEMS

12. ADJOURNMENT

***Citizen Comments:** We welcome comments on subjects of concern or interest that are not on the agenda. Please state your name and address so this can be recorded, and limit your comments to 5 minutes. Questions will be answered immediately if the answer is brief, and the information is available. Otherwise, answers will be provided as soon as possible. Thank you for participating! **If reasonable accommodation of a disability is needed please contact Debbie Mahler at (360) 221-4246 at least 48 hours prior to this meeting.**

Statement regarding Potential Conflicts of Interest -

Officials, employees, consultants, volunteers and vendors are obliged to withdraw from any involvement in a matter where there is a conflict or perceived conflict, even if they feel certain they can act impartially. If a conflict, or potential conflict exists, the affected party shall declare so at the first public meeting when the matter is being considered. And shall withdraw from the meeting or future meetings for the duration of the discussion of the issue.

Langley City Council Meeting Minutes
May 21, 2018

Mayor Callison called the meeting to order at 5:30 PM. Present were Council Members Christy Korrow, Dominique Emerson, Ursula Shoudy, Bruce Allen and Peter Morton. Also present were Stan Berryman, Public Works Director; Brigid Reynolds, Planning Director; Dave Marks, Police Chief; and Debbie Mahler, Finance Director/Clerk. Mayor Callison led the flag salute.

MOTION: To approve the agenda as amended.
Motion – Allen, 2nd - Shoudy. Motion carried. Mary Chandler of Island Transit will be at the June 4th meeting, not tonight.

MOTION: To approve the consent agenda. Motion - Korrow, 2nd - Allen. Motion carried.

CONSENT AGENDA

- a. Approval of council meeting minutes of 5/07/18
- b. Approval of claims warrants Nos. 37332-37367 and EFTs in the amount of \$174,032.55
- c. Approval of payroll warrants Nos. 37261-37265 and direct deposit run, (04/16/18) in the amount of \$41,931.77 and Nos. 37268-37278 (04/30/18) in the amount of \$81,561.49
- d. Amplified Music Permit – The Machine Shop
- e. Confirmation of the Mayor's appointment of Burt Beusch to the Civil Service Board
- f. Confirmation of the Mayor's designation of Bob French as Chair of the Ethics Training and Advisory Board

Update of Chief Marks situation. Cameron Procopio was arrested, complaint received 11/30. Maintain video of arrival at jail. Reviewed complaint, 17 factors to determine reasonableness of use of force. No attempt to intercede by other officers at the site, individual was not injured. Advised insurance carrier and attorney. Concluded not use of excessive force under the policy, but not being an expert, asked for City of Oak Harbor to conduct investigation, but they were too busy, so gave the investigation to State Patrol. They commenced an investigation and gave a report to prosecutor to make a charging decision. Garrity statement, but prosecutor and State Patrol declined to read it. Have hired a use of force expert and WASPC to evaluate department or Public Safety testing. Will complete administrative review and render a decision. Christy will serve on ... mental health board strengthen our community with contacts and resources out there.

Langley Public Arts Consortium (LPAC). Frank Rose and Joann Quintana were not present.

CITIZEN COMMENTS

Sharon Emerson thinks that the hiring of a use of force expert is a waste of money. She thinks the Mayor should have told the council sooner. She also thinks something needs to be done whether it is a chargeable offense or not. She stated that the Chief has not cleared anything up or explained the discrepancies in stories between himself and the other officers.

Mike Zucker, manager of Island Greens Golf course, spoke in support Chief Marks. He stated that he has had many dealings with him and feels he has done an excellent job for our community. He has a tough job, and often goes into situations with little knowledge in chaotic circumstances. Mr. Zucker said that the Chief has always been professional when he has dealt with him.

Aaron Knauer and his wife have worked at Star Store for last 18 years and said that they have had many troubles with the individual involved and stated that he collapses onto the ground often when he is being confrontational. He stated that Chief Marks is familiar with this individual and deserves our respect for a tough job. Jason McKissak, a former police officer and Dave Mark's best friend, stated that going limp is a common defense that many subjects use. Sometimes it is very hard to overcome that resistance. Callahan McVay also stated that he supports Chief Marks and has had several run ins with individual also. Dave Marks was doing his job and should be considered innocent until proven guilty. John Norby of Langley stated that he made a records request on the 23rd of April. Records came within a couple weeks, quite a lot of records. In going over the records he feels that something has been redacted without explanation. He stated that he supports Chief Marks.

Jennifer Krause owner of Sprinkles also wanted to voice her support of Chief Marks. She has had many issues with theft, etc. in her business and he has always been very helpful and professional. The individual and another homeless man were standing on her stairs blocking the entry to her business and she asked them to move and he fell down the stairs on purpose and then threatened to sue her. Bruce Allen also stated that he did a ride around with Chief Marks several years ago and they visited a citizen who had mental issues and had just been released from the hospital. The Chief just visited to check on the man and see that he was okay. Tim Leonard stated that Officer Marks has been an immense help to his business. He reminded everyone that we have all only heard the version in the Record and not Chief Marks side. Mr. Leonard also knows man and how erratic he is. Chief Marks thanked the people who spoke on his behalf. He stated that the man has been arrested many times and sometimes he fights it, sometimes he comes quite willingly. When is on the down size of his condition, is very eruptive. He has been evaluated many times, but walks right out of the hospital every time. He throws himself at cars, throws rocks, etc. He stated that there was a difference in training and experience levels between himself and the other officers on the call. The Chief has an extensive background with the individual and knows him well. The officers who assisted that day did not have any experience with this person. He thinks it's important to have an outside expert review the issue and render a decision.

STAFF REPORTS

Planning – Brigid Reynolds reported that at the last PAB meeting they were still refining the tiny homes ordinance and accessory dwellings and will take the issue to an open house in June. They are seeking another PAB member, and will be discussing the residency requirements for board appointment. The PAB has the most stringent residency requirements of any board in the City. They also discussed tourist accommodations/rentals and possible amendments to the code. The Arts commission request for proposals closes June 1st and the one for design of wayfinding signage this week. The Wellness Center has submitted an application and is going through process.

Public Works - Stan Berryman reported that the new ductless heating and cooling system in City hall is complete. They used a pipeline camera on 6th street to view the sewer line and the resolution is amazing. The Visitor's Center building has new floors and paint. The Franchise agreement with PSE ends this year and needs to be renewed. A Complete Streets meeting on First Street will take place tomorrow at City Hall. He will get new engineering estimates on City infrastructure needs.

Police department – Chief Marks reported that newest patrol car is almost ready to be put into service. The department passed their annual state audit for training requirements.

Finance – Debbie distributed financial reports for the month of April. The audit of is finally complete and we should get the results in the next week or so. She is working on the annual financial reports to the state for 2017.

MAYOR'S REPORT

Mayor Callison attended a preconference meeting today regarding possible foot ferries. On the 8th of May he welcomed the International Food, Wine and Travel Writers conference who were in the City for the day. On the 10th he attended the State of the Sound community meeting and a meeting regarding the 5th Street commons access path on the 11th. May 17th, he attended the League of Women Voters meeting.

NEW BUSINESS

MOTION: To approve the proposed Certificate of Historic Appropriateness application form and related Certification for buildings and structures on the Langley register of historic places. Motion - Allen, 2nd - Emerson. Motion was approved without opposition.

MOTION: To authorize the Mayor to sign the Mutual Aid and Assistance agreement for Washington State Intrastate Water/Wastewater agency response network. Motion - Korrow, 2nd - Morton. Motion carried unanimously.

COUNCIL REPORTS

Bruce Allen attended an Island Transit board meeting today, discussing fares on the bus system. More public meetings will be held on the issue this month. Most people are against adding fares. Island Transit is not free, it is funded by sales tax. State legislators are pushing for a fare system. There is only one other sales tax funded, non-fare system in the state. Fares would only pay 1 ½ percent of their budget. The State has threatened to take grant funding away if Island Transit does not charge fares. The cost to set up a system to charge fares would not be recouped soon. Citizens can mail or email comments to the transit system.

Dominique Emerson reported that the Tourism ad hoc committee has met and has consensus on most issues. She and Debbie are working on refining the application and will then present that to the committee and then bring to Council.

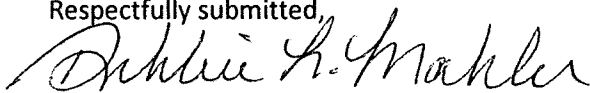
Christy Korrow reported the emergency preparedness committee has been moving along with its work and Mayor Callison will have a power point presentation at the next meeting; they still having speakers coming to the meetings and educating them on various issues. The program is targeted to launch in June. Met with Red Cross, Port, manager of Good Cheer, etc. She also reported that on the 26th Bob

Waterman is hosting a history walk through town and Debbie has noticed it so a majority of Council can be there. Cemetery Board is meeting tomorrow. They want to have two more signs in the Cemetery and will be discussing that tomorrow.

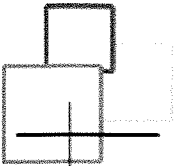
Peter Morton reported the Arts Commission is contemplating a meeting with the new director of WICA to show her around town and would include all arts organizations in the area. He proposed that we honor Stacie Burgua, the retiring WICA director. Peter also attended the trails meeting, which was very well done. He was contacted by Joe Quintana about dark skies and he would like to come to council in the future on the issue.

The meeting was adjourned at 7 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Debbie L. Mahler".

Debbie L. Mahler, Director of Finance/City Clerk



Voucher Directory

Fiscal : 2018 - June
Council Date : 2018 - June - 6-4-18

5

Vendor	Number	Reference	Account Number	Description	Amount
Alpine Products, Inc.	0	Inv. TM-175707		2018 - June - 6-4-18	
			PO# Tim 5.15.18	Traffic & Pedestrian Services	\$157.73
			101-000-000-542-69-48-00	7' Hose & Spray Equip.	\$157.73
					\$157.73
Total 0					
Total Alpine Products, Inc.					\$157.73
AT&T Mobility	0	Inv. 287235875379X05232018		2018 - June - 6-4-18	
			Acct# FAN 03955461	Telephone/Internet	\$295.83
			001-000-050-518-50-40-00		\$295.83
					\$295.83
Total AT&T Mobility					\$295.83
B & T Cleantech	0	Inv. 557182		2018 - June - 6-4-18	
			Visitors Center	Public Restrooms-R&M/Misc'l, Supplies.	\$1,210.00
			105-000-000-557-30-48-00	Janitorial - May 2018	\$1,210.00
					\$1,210.00
Total B & T Cleantech					\$1,210.00
Baldwin, Darlene	0	Inv. FSA 5/30/2018		2018 - June - 6-4-18	
			Flex One	Employee Reimbursement	\$90.53
			634-000-000-586-17-00-00		\$90.53
					\$90.53

19

Vendor	Number	Reference	Account Number	Description	Amount
				FSA Reimbursement Req. 5/30/18	
				Total Inv. FSA 5/30/2018	\$90.53
Total Baldwin, Darlene	Total 0				\$90.53
Blue Sound Music, LLC	0				
				2018 - June - 6-4-18	
				Inv. Refund 5/15 Permit Fee	
				Event Permit Refund: Sunday Funday!	
				001-000-000-322-90-00-00 Non-Business Licenses/Permits	\$50.00
				Refund permit Receipt#2970	\$50.00
				Total Inv. Refund 5/15 Permit Fee	\$50.00
Total Blue Sound Music, LLC	Total 0				\$50.00
Chamber of Commerce	0				
				2018 - June - 6-4-18	
				Inv. 2017-12084	
				Furniture replacement	
				001-000-180-594-18-60-00 Computers/equipment/furniture	\$3,708.22
				RCED Grant - Visitors Center Furniture	\$3,708.22
				Total Inv. 2017-12084	\$3,708.22
Total Chamber of Commerce	Total 0				\$3,708.22
Chevron/Texaco	0				
				2018 - June - 6-4-18	
				Inv. 53322548	
				Acct#7898305375	
				001-000-070-521-20-32-00 Fuel & Maintenance	\$808.49
				Fuel 4/22-5/21/2018	\$808.49
				Total Inv. 53322548	\$808.49
Total Chevron/Texaco	Total 0				\$808.49

7

Vendor	Number	Reference	Account Number	Description	Amount
De Lage Landen	Financial Services	0			
		Inv. 59282371		2018 - June - 6-4-18	
			Contract#25435030		
			001-000-050-518-90-50-34	Copier/printer Lease (inc R&m)	\$554.37
			5/15-6/14/2018	Copier lease	\$554.37
		Total Inv. 59282371			\$554.37
	Total 0				
Total De Lage Landen	Financial Services				\$554.37
Edge Analytical Labs		0			
		Inv. 18-14047		2018 - June - 6-4-18	
			Client: LAN01, Project: Langley Water		
			401-000-000-534-90-47-00	SDWA Testing	\$47.00
			818 Dalton Ln Well, Lab Sample 29230		\$47.00
		Total Inv. 18-14047			\$47.00
	Total 0				
Total Edge Analytical Labs					\$47.00
Exxon/Mobil		0			
		Inv. 7187600009624492805		2018 - June - 6-4-18	
			Acct#-4492		
			001-000-070-521-20-32-00	Fuel & Maintenance	\$357.09
			5/3-5/24/2018	Fuel	\$357.09
		Total Inv. 7187600009624492805			\$357.09
	Total 0				
Total Exxon/Mobil					\$357.09
Gardner Electronics		0			
		Inv. 644		2018 - June - 6-4-18	
			303-000-000-594-32-64-00	Police vehicle purchase	\$2,802.48
				New vehicle electrical control panel & install	\$2,802.48
		Total Inv. 644			\$2,802.48
	Total 0				
Total Gardner Electronics					\$2,802.48
Granger		0			
		Inv. 9784313554		2018 - June - 6-4-18	
			Acct#824685564		
			001-000-150-576-80-48-00	Langley Park Maintenance	\$460.28
					\$460.28

10

Vendor	Number	Reference	Account Number	Description	Amount
	Total 0	Total Inv. 9784313554		Pet waste bags PR20(2)	\$460.28
Total Grainger					\$460.28
	Total 0				\$460.28
I-Com	0	Inv. Q32018-05		2018 - June - 6-4-18	
			001-000-095-528-60-42-03	Dispatch Services/icom	\$5,712.06
				3rd Quarter dispatch user fees	
Total I-Com		Total Inv. Q32018-05			\$5,712.06
	Total 0				\$5,712.06
Instrument Technology Corp	0	Inv. 15183		2018 - June - 6-4-18	
			Quote#103899		
			408-000-000-594-35-64-00	Capital Purchases/Repairs	\$10,413.46
				Vcam pipe inspection system	
Total Instrument Technology Corp		Total Inv. 15183			\$10,413.46
	Total 0				\$10,413.46
Isl County Human Services	0	Inv. 1st Qtr 2018		2018 - June - 6-4-18	
			001-000-125-566-00-51-00	Island Co. Alcohol Program	\$48.27
				2018 Q1 - Liquor Profit Taxes	
			001-000-125-566-00-51-00	Island Co. Alcohol Program	\$31.85
				2018 Q1 - Liquor Excise Taxes	
Total Isl County Human Services		Total Inv. 1st Qtr 2018			\$80.12
	Total 0				\$80.12
	Total 0				\$80.12

6

Vendor	Number	Reference	Account Number	Description	Amount
Island County Treasurer	0				
		Inv. May 2018 Crime Victims		2018 - June - 6-4-18	
		Langley Municipal Court			
		633-000-000-586-12-00-03		Co. Crime Victims/Court	\$0.22
				Muni Court - May 2018	
		Total Inv. May 2018 Crime Victims			\$0.22
Total 0					\$0.22
Total Island County Treasurer					\$0.22
Island Ductless Heatpumps LLC	0				
		Inv. 1650		2018 - June - 6-4-18	
		303-000-000-594-61-48-00		Municipal Capital Improvement	\$4,045.60
				Remove/ dispose of existing HVAC equip.	
		Total Inv. 1650			\$4,045.60
Total 0					\$4,045.60
Total Island Ductless Heatpumps LLC					\$4,045.60
Lakeside Industries, Inc.	0				
		Inv. 49742		2018 - June - 6-4-18	
		Cust# 111820			
		101-000-000-542-69-48-00		Traffic & Pedestrian Services	\$732.38
				Cold patch asphalt (54) 50#bags	
		Total Inv. 49742			\$732.38
Total 0					\$732.38
Total Lakeside Industries, Inc.					\$732.38
Office Depot	0				
		Inv. 130021642001		2018 - June - 6-4-18	
		Acct#237129			
		001-000-070-521-20-31-00		Supplies-Printing	\$207.01
				HP Ink x6, net returned item	
		Total Inv. 130021642001			\$207.01
		Inv. 137496417001			
		Acct#237129			
		001-000-050-518-50-34-00		Office Supplies/r&m	\$9.30
				Wastebaskets	
		001-000-110-558-60-34-00		Supplies	\$7.57
				Post-It Pak	
		Total Inv. 137496417001			\$16.87



Vendor Number: S.W. School Dist. #206 Reference: Account Number: Description: Amount:

0 Invoice - 5/31/2018 2:10:41 PM 2018 - June - 6-4-18

101-000-000-544-90-32-00	Fuel & Maintenance	\$164.42
SWSD - March 2018 Fuel		
401-000-000-534-00-43-00	Fuel & Maintenance	\$164.42
SWSD - March 2018 Fuel		
402-000-000-535-50-43-00	Fuel & Maintenance	\$164.42
SWSD - March 2018 Fuel		
403-000-000-531-30-33-00	Fuel and Maintenance	\$164.43
SWSD - March 2018 Fuel		

Total Invoice - 5/31/2018 2:10:41 PM \$657.69
 Total S.W. School Dist. #206 \$657.69
 Scharwat, Avrey \$657.69
 0

Inv. 100 5/25/2018 2018 - June - 6-4-18

Langley Historic Preservation Ntwk/website Bldg & Admin

001-000-180-518-80-42-00 4 Hrs: Building Biographies Website

Total Inv. 100 5/25/2018 \$80.00

Total Scharwat, Avrey \$80.00
 Total 0 \$80.00
 Sound Publishing Inc \$80.00
 0

Inv. WcW807399 2018 - June - 6-4-18

Cust#80119200 Publication/legals

001-000-050-511-30-31-00 DNS Soundview Center

Total Inv. WcW807399 \$277.14

Inv. WcW808004 \$277.14

Cust#80119200 Publication/legals

001-000-050-511-30-31-00 DNS OD No. 1046

Total Inv. WcW808004 \$49.49

Total Sound Publishing Inc \$49.49
 Total 0 \$326.63
 State Auditor's Office \$326.63
 0

Inv. L125196 2018 - June - 6-4-18

MCAG No: 0359 Audit

001-000-030-514-23-41-00 \$1,711.80

121

Vendor	Number	Reference	Account Number	Description	Amount
Zacarias DeJesus Alvarez	0	Inv. 5/31/2018		2018 - June - 6-4-18	
			Woodmen Cemetery		\$673.94
			104-000-000-536-50-48-00	Contract Maintenance	
				May cemetery maintenance	
				Total Inv. 5/31/2018	\$673.94
				Total 0	\$673.94
				Total Zacarias DeJesus Alvarez	\$673.94
Grand Total		Vendor Count			\$53,100.55