

City of Langley, Washington

Ethics Training and Advisory Board

Chairman

Bob Frause

Members

Sharon Betcher

Monica Guzman

Fred Herzon

Meeting Minutes

Monday, March 27, 2017

City Hall

5:00 pm – 7:00 pm

Attending: Bob Frause, Sharon Betcher, Monica Guzman, Bob French

Absent: Fred Herzon

1. The meeting was called to order at 5:02 pm
2. After noting a punctuation error the board approved the minutes of the meeting conducted March 13, 2017
3. Bob Frause led a discussion on Advisory Opinion #3.
 - The advisory request will be attached to the opinion when submitted.
 - The City Clerk Debbie Mahler was brought to advise the board on Advisory Opinion submission protocol.
 - The board will submit opinions to Debbie Mahler and she will forward on to the council, the mayor and to the person who requested the opinion.
 - Sharon moved to approve Advisory Opinion #3. It was seconded and approved.
 - Bob Frause will submit the opinion.
4. The board then discussed modifications to a clause in the code. The following was developed:
 - 'Actions taken on behalf of the city of Langley by city officials, employees, consultants, volunteers, or vendors that result in a conviction or a fine are considered to be unethical. In such cases Ethics Advisory Opinions will not be rendered until legal processes are concluded.'
 - Monica moved to approve this change, it was seconded and approved.
5. The board went into executive session at 5:59.
 - The executive session ended at 6:34.
6. Sharon and Bob French were assigned (agreed) to develop a draft for Advisory Opinion #4. It will be circulated by Bob Frause for the board edits.

Submitted by

Bob French