

City of Langley, Washington

Ethics Training and Advisory Board

Chairman

Bob Frause

Members

Sharon Betcher

Monica Guzman

Fred Herzon

Bob French

Meeting Minutes
Monday, June 26, 2017
Langley Commons
5:00 pm – 7:00 pm

1. Meeting call to order at 5:00 pm
Members present: Frause, French, Betcher, Herzon, Guzman
2. Minutes of 6/12 meeting were read and approved.
3. No public comments or attendees present
4. Discussed the draft op-ed piece, named “A Report to the Community,” for the South Whidbey Record. It was agreed that the Ethics Committee’s job is to interpret issues brought to Committee’s attention only as related to the City of Langley Code of Ethics. That an opinion or viewpoint on situations taking place within the city and to be publish in the Opinion section of local paper was not appropriate. Therefore, Frause was to call The Whidbey Record and withdraw offer to write an editorial opinion.

Work and minor revisions continued on the draft of “A Report to the Community”, document aimed to help clarify the Ethics Board fact-finding procedures for offering advisory opinions. Three steps will be offered to the Mayor in an effort to disseminate document.

- a) Document will be presented to City Council with a request that a summarized piece be included in their report to the community as well as a press release with a copy of document to be send to the South Whidbey record, in case newspaper is interested in publishing.
 - b) Frause to look into the cost and city available funds to publish document as an ad in local paper.
 - c) Request to be made to the City to have copies of “Report to the Community” document available to the public in the City of Langley front office.
5. Frause to consult with City Attorney to determine if legal to collect evidence (interview person e.g. whistle blower) in executive session to protect a person privacy.

6. Frause informed committee that Sharon Betcher two-year appointment will be over in July, 2017 and that she had expressed her willingness to serve as an alternate if needed. All Board members expressed their regret for termination of her invaluable service. Betcher was sorry not to be able to accept new appointment due to personal reasons. Bob to begin search for a new member.
7. Reviewed the Harassment and Discrimination case study presented by Sharon Betcher and Conflict of Interest and Representation of Private Interest presented by Monica Guzman. The consensus was to continue with the interpretation of case study Representation of Private Interest as related to the Langley Ethics Code in order to be used as a training example.
8. Future 2017 Ethics Board meetings were scheduled as follows:
 - Monday, July 24, 2017
 - Monday, August 28, 2017
 - Monday, September 25, 2017
 - Monday, October 23, 2017
 - Monday, November 27, 2017
 - No December meeting scheduled
9. Meeting adjourned at 6:46pm

Respectfully submitted
Monica Guzman