

# City of Langley, Washington

## Ethics Training and Advisory Board

**Chairman**  
Bob Frause

**Members**  
Monica Guzman  
Fred Herzon  
Bob French  
Lily Fox

**Alternate Member**  
Sharon Betcher

### Meeting Minutes Monday, November 27, 2017 LANGLEY CITY HALL 6:00 pm – 8:00 pm

1. Call to order 6:04 pm by Chairman Frause.
2. Chairman Frause read the Conflict of Interest Statement.
  - No conflicts noted
3. 6:07 Meeting minutes from 11/13 approved.
  - Motion to approve by Ms. Fox, seconded by Ms. Guzman.
4. Board moves to discuss Korrow Advisory Request (# 0112107)
  - Chairman Frause outlines the parameters of Advisory Request (# 0112107) submitted by Planning Advisory Board (PAB) Chairman Christy Korrow. Frause establishes that the primary question under consideration concerns Maralie Johnson's recusal from PAB discussions pertaining to Tiny Houses in the name of Christ (THINC) and if this recusal was necessary considering LMC 1.25.050 (A) (1).

First to comment, Mr. Herzon establishes that the underlining problem rests in code language, which complicates participation within discussion. He notes that there is little to no flexibility with duality of interests or involvement, and suggests that "personal" is too broadly defined. Mr. Herzon affirms the necessity for code revision to correct this weakness.

Ms. Guzman and Chairman Frause comment in agreement that Ms. Johnson is a related party to THINC. Additionally, it is noted that there appears to be alternative representatives from THINC that could provide the PAB with necessary information to aid in the decision process.

- In agreement, the Ethics Board concludes as the code is currently written Ms. Johnson must recuse herself. The Ethics Board also recognizes that certain code revisions may be necessary, specifically regarding further delineation of the parameters of “withdrawal.”
- Chairman Frause commentates on the strong support for amending the code to allow for greater flexibility. Areas to explore for possible revisions include confidentiality and policies and procedures. The Ethics Board plans to reconvene after the holidays when all board members are present to conduct a thorough review of the code.
- Mr. Herzon agrees to draft the advisory opinion within the next 48 hours.

5. 6:37 Open public comment period. (Comments limited to 3 minutes per person.)

- Councilmember Dominique Emerson - Established that the City Council has moved to make the Conflict of Interest Statement a formal component of the agenda. Accordingly, the statement will no longer be read aloud.
- Councilmember Emerson also proposed that the Ethics Board consider possible conflicts of interest pertaining to written as well as spoken influences of related parties.
- Chairman Frause appealed to Councilmember Emerson for recommendations for encouraging dialog between City Council and the Ethics Board. Discussion concluded with the possibility of organizing a workshop to discuss possible code revisions.

6:47 Closed for comments

6. Old business-none

7. New business-Chairman Frause underscores the need for administration assistance. The immediate plan is to discuss with the city the possibility of recording meetings. In the meantime, alternative recording mechanisms—such as a digital recorder or phone will be considered.

Discussion also presented on the possibility of having a liaison.

8. Adjourn meeting at 6:57 PM

Mr. Herzon moves to adjourn meeting, seconded by Ms. Guzman.

Respectively Submitted,

Lily Fox