

# City of Langley, Washington

## Ethics Training and Advisory Board

**Chairman**  
Bob Frause

**Members**  
Monica Guzman  
Fred Herzon  
Bob French

**Meeting Minutes**  
Monday, July 24, 2017  
City Hall  
5:00 pm – 7:00 pm

1. Meeting was called to order at 5:04 pm.  
Members present: Frause, Herzon, Guzman, and French
2. Minutes of the June 26, 2017 meeting were approved.
3. Public Comment: There were no guests present during the public comment period. One guest Trilby Cooledge arrived later.
4. Bob Frause reported that he had contacted the South Whidbey Record regarding the cost for a one-half page in the newspaper. The cost is \$750. Bob asked the mayor if the city would pay. He did not received a response.
5. At the City Council meeting: Bob Frause read the Ethics Board's report. The SW Record requested a copy of the report. Sharon Betcher received the mayor's distinguished award.
6. The city's lawyer has not been contacted regarding the board's ability to interview for fact finding in executive session. It was agreed that they will contact the lawyer if and when the next situation dictates.
7. Training / Case Studies:
  - a. Bob reported on the updated case studies for the next training sessions.
  - b. Bob has created an updated Power Point presentation. He will send this to the board. Fred and Bob French also asked for the old power point presentation.
  - c. Bob Frause will confirm with Debbie that it is the City's responsibility to inform the board when there are new people in need of training.
  - d. A suggestion was made to create a case study library for future Ethics Boards
8. New business:

- a. Bob French was contacted by city merchant asking whether people associated with MainStreet should be trained by the Ethics Board.
  - b. As it was not known to what degree the city is liable for actions of MainStreet personnel, the board requested more information. The general feeling was that there was not a strong enough connection to warrant the training
9. Replacement to fill the spot on the board vacated by Sharon Betcher was mentioned.
10. Meeting adjourned at 5:49 pm

Respectfully submitted,  
Bob French