

# City of Langley, Washington

## Ethics Training and Advisory Board

### Chairman

Bob Frause

### Members

Sharon Betcher  
Monica Guzman  
Fred Herzon  
Robert French

## Meeting Minutes

Monday, February 23, 2017

City Hall

4:00 5:25 pm

### In Attendance

Fred Herzon (skype)  
Sharon Betcher  
Monica Guzman  
Bob French

### Absent

Bob Frause

1. The meeting was called to order at 4:00.
2. Minutes from the meeting held on February 16 were approved.
3. New Business:  
The board received an email from Eric Hood. As proper procedure had not been followed, Bob French was assigned to contact Mr. Hood and inform him that the board is unable to address his concerns until they come to us by the required procedure.
4. The board went into executive session at approximately 4:09. The session ended at 5:25.
5. The board approved changes to the draft advisory letter. Sharon Betcher will modify the draft accordingly. The modified draft will then be circulated among the board for final approval. When approval is gained, Bob French will submit the final letter to the mayor and city clerk.
6. The board meeting adjourned at 5:28,

Respectfully submitted

Robert French