

City of Langley, Washington

Ethics Training and Advisory Board

Approved

Chairman
Bob Frause

Members
Sharon Betcher
Monica Guzman
Fred Herzon
Marilee Seligson

Meeting Minutes
Monday, November 23 2015
5:00 pm – 6:00 pm

Members Present: B. Frause, M. Seligson, F. Herzon (via Skype), M. Guzman, S. Betcher

1. The meeting was called to order at 4:58.
2. The minutes of November 9, 2015, were amended, then approved.
3. Chairman Frause read the following statement prior to calling the group into Executive Session.
"Pursuant to Washington State RCW 42.30.110, Executive Sessions, Section 1(f) an executive session of the City of Langley Ethics Training and Advisory Board is hereby called to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge."
4. The regular, working meeting was adjourned at 5:02 pm and executive session then ensued;
5. The regular, working session was reconvened at 6:05 pm.
6. The following concerns are to be included within our re-write of the documents pertaining to the city's ethical code:
 - a. How city officials (employees, elected and appointed) handle sensitive information;
 - b. The process of filing an ethics complaint;
 - c. How the Ethics Board procures consultation amidst a complaint process (e.g., how do we procure legal counsel? Does council set monies aside for this purpose? If officials were to be the focus of a complaint, to whom then do we turn for needed consultations?).
7. The meeting was adjourned at 6:07 pm.

The next meeting will be December 14, 2015, at 5 pm. The agenda for that meeting picks up with item 7 of the agenda set for November 23, 2015.