

## Cemetery Board Meeting

January 28, 2014

Present: Marilyn Strong, Romeo Enslow, Rene Neff, Cary Peterson, Marilyn Helsel.

Also Lucinda Herring, community member, and Stan Berryman (Public Works Director)

Welcomed Stan and shared history of the cemetery.

Lively discussion about sexton or some kind of person who would be helping coordinate the cemetery activities.

Cheryl described the process:

Show the area to see what is available.

Pick out plot.

Pay. Then when time comes... work order to tell public works to mark the grave.

Date work order for when grave needs to be marked.

Sometimes emergencies arise for public works, like broken water main.

Then funeral home handling the funeral calls Duane Gabelein and Duane arranges to dig the grave at the appropriate time.

Recent burial by Funeral home in Everett called Cheryl. It was up to them to call Duane, they called him and Duane went out ahead of time, and it may not have been marked.

Lucinda did a lot of research on sextons and how other cemeteries are managing their cemetery. Thank you!

Romeo reported on road work and his conversation with Jim Lux.

Front of cemetery just needs a load of gravel, and road needs to be re-curved so as to be in the correct place in relation to graves.

Curve by flagpole – 2 loads of gravel

Total \$750 materials

\$370 for Jim's labor.

Total \$1120.

The board is recommending that we check with Debbie Mahler to see if it is possible to allocate \$1500 for Jim Lux to do this work. We feel it is important to do if we have the funds. Romeo will speak with Debbie  
Cary will call state auditor to find out about whether some of the needed functions could be done as a contractor.  
e.g. How can be employee if can't guarantee regular work?

Cary and Romeo will talk to the new management at Vissers.

Should we start a cemetery district? Discussion.

Marilyn and Lucinda will talk to Duane about how Bayview Cemetery District is working. How it was formed and how it is working.

Discussion of recruiting new board members. Need to find out exactly how many- its in the code.

Lucinda needs to decline being a board member at this time because of a possible conflict with being involved with "sexton" or some contracted position.

Draft Task of duties: Cemetery coordinator

City would call to have the person meet with the family with the map, and show them around the cemetery and help select the plot. Person needs to be able to read maps well, and have a good directional sense.

Family purchases the grave with the city.

Then the contractor coordinates burial details with the family, the city and public works

Family needs to double-check that the grave site is what they purchased, accompanied by the cemetery contractor.

Make sure grave is dug the day before the funeral, and check it is in the right place.

Liaison with the green burial consultant, and help facilitate the process according to the procedure outlined.

How would it work with Duane and calling him: funeral homes charge opening and closing.

Arlington charges opening and closing. Sunnyside doesn't- Duane is paid by Island (Lucinda will find out missing link).

Would coordinator be the one who calls Duane--- need to figure this one out in more detail.

Change the procedure for home funerals where it says family does it.

At the end, the family should go to City Hall and pay their \$400 maintenance fee.

Burial transit permit... who gets that back to City Hall?

Cary mentioned that the Friends will be organizing a spring work party in late February or early March.

Romeo is handling the garbage while Jim Ellison and George Mason are unavailable.

Marilyn reminded us that March will be her last meeting as a Board member and as Board President.

Meeting adjourned.