



CITY OF LANGLEY

P.O. Box 366
LANGLEY, WA 98260
(360) 221-4246

APPLICATION FOR PARADE PERMIT - \$110

Step 1. Read Ordinance 379

Step 2. Fill out application in detail and return to City Hall fourteen (14) days prior to event.

Step 3. A fee of \$110.00 shall be paid at the time of filing the application.

*Additional costs may be charged for city staff coverage during event.

Name of Organization _____ Date: _____

Business Phone _____ Email address _____

Mailing address _____

City _____ State _____ Zip _____

Name of Applicant/Chairperson _____

Business Phone _____ Email address _____

Mailing address _____

City _____ State _____ Zip _____

On Site Person in Charge - Name and Phone # _____

Other Authorized Individuals _____

Date of Parade/Event: _____ Hours: Start: _____ End: _____

Description of Parade/Event: _____

Set up Start Time: _____ Set up Location: _____

Identify streets required for Parade: _____

Number of Staff/Volunteers on behalf of applicant: _____

Estimated number of participants: _____ Estimated number of guests: _____

Number of: Vehicles: _____ Floats: _____ Animals: _____ or other special equipment: _____

Parking on site/off site available for guest/staff: _____

Traffic or crowd control requirements: _____

Street closures required: YES NO Location: _____

Insurance: Insurance shall be required in connection with the insurance of a permit for a special event: \$1,000,000 commercial general liability insurance per occurrence combined single limits, \$2,000,000 aggregate unless waived by the City of Langley. The Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written for a period of not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days written notice to the City of Langley.

Public Liability Insurance Company: _____
Policy number: _____ Agent: _____
Expiration Date: _____ Amount: _____

PARTICIPANTS: Any event that attracts 1,000 or more persons shall:

HOLD HARMLESS: The applicant agrees to defend, indemnify and hold the City of Langley, its agents, employees and officials, while acting within the scope of their duties, harmless from any and all claims, suits, demands and judgements including the attorney's fees and other costs of their defense, for public or private nuisance, inverse condemnation, personal injuries, property damage or death arising out of, occurring during or a result of activities or appliances of the applicant, his employees or otherwise, except for the sole negligence of the City. The applicant further agrees with all provisions of pertinent laws, City Ordinances, rule and regulations. This permit may be revoked at any time.

Signed this _____ day of _____, 20_____.

Signature of Applicant or Agent

Approved Authorization: _____ Date: _____

*If the parade is designed to be held by, and on behalf of or for, any person other than the applicant, the applicant for such permit shall file with the chief of police a communication in writing from the person proposing to hold the parade, authorizing the applicant to apply for the permit on their behalf.

By: _____ Fee Paid: _____ Receipt # _____ Date: _____

