

**CITY OF LANGLEY  
BUILDING DEPARTMENT**

**UNDERGROUND STORAGE TANK DECOMMISSIONING CHECKLIST**

**Introduction**

This checklist outlines the requirements to obtain a permit to remove or abandon-in-place(decommission) residential underground fuel or storage tanks that are not in use.

**Requirements For Removing or Decommissioning a Residential Underground Fuel or Storage Tank**

Residential fuel-oil tanks that have not been used for one year shall be removed from the ground or may be abandoned-in-place in a prescribed manner.

Tanks and piping serving oil-burning equipment which have been out of service for a period of one year shall be removed from the ground or abandoned in place in accordance with International Fire Code section 3404.

The following requirements must be met to remove or decommission an underground tank:

1. A residential tank decommission contractor must be licensed by the State of Washington and have an active City of Langley Contractor's License.
2. A permit is required for UST installation or decommissioning. See permit checklist.
3. Tanks shall be tested to determine contents prior to removal.
4. Remove tank contents in approved manner per Department of Ecology standards
5. Render the tank inert.
6. Remove the tank and dispose of in an approved manner in an approved location.
7. Test soils as necessary for hazardous materials and remove contaminated soils in accordance with State and Federal requirements. Notify the City Building Official of the extent and proposed mitigation of contamination found.
8. The contractor shall submit a certification certificate to the City Building Official which certifies the tank was properly removed or abandoned (decommissioned) and that the site was restored.
9. The contractor shall provide the owner with a copy of the decommissioning certification documents.

## UST Decommissioning Permit Checklist

### **A. Application:**

1. The address of the property;
2. The name of the property owner; and
3. The Property Parcel Number.
4. Identify the company/firm and the Washington State Contractor's Registration Number of the company/firm removing the tank(s) or abandoning the tank(s) in place.

\*Issuance of a permit is limited to an individual or company holding a Washington State Contractor's Registration and a City of Langley Contractor License who possess the knowledge, expertise, and necessary equipment for handling flammable or combustible liquid tanks.

### **B. Drawings (Two Copies) Showing:**

1. All property lines and buildings on the property;
2. The location of the tank(s) in proximity to buildings and/or property lines
3. The type of liquid the tanks held (fuel-oil, gasoline, etc.);
4. The size (in gallons) of the tank(s)
5. A clear indication of actions to be taken regarding the tank(s) (specify removal of tank(s) or abandonment-in-place).
6. Tanks shall be rendered inert (exhibiting no chemical activity or completely inactive) prior to removal
7. The tank(s) shall be removed from the site and disposed of in an approved manner.
8. If tanks are to be abandoned-in-place, indicate which material will be used to fill the tank:: Cement slurry mix; or approved foam agent.