

# City of Langley, Washington

## Ethics Training and Advisory Board

**Acting Chairman**

Bob French

**Members**

Monica Guzman

Lily Fox

**Alternate Member**

Sharon Betcher

Meeting Minutes  
Wednesday, August 1<sup>st</sup>, 2018  
**LANGLEY CITY HALL**  
5:00 pm – 7:00 pm

1. Call to order 5:01 pm by Acting-Chairman French
2. Read Conflict of Interest statement
3. Meeting minutes from 7/27/2018 were approved with minor corrections.
4. Public Comments: One visitor present, Trilby Coolidge

Trilby related that in Advisory meetings she had attended the Conflict of Interest Statements were not being read by Chair and participants were directed to read them in agenda but statements not there. After her comments Trilby continued to participate in Ethic meeting discussion and once again she was invited to join Ethic committee, offer she declined due to her work schedule.

Brief discussion took place to determine if to allow members of the public or Trilby to participate in Ethic Board discussions. It was agreed that public comments would continue to be limited to 3 minutes.

5. Letter to City Council was approved and Acting Chair would deliver to City Council
6. Future Ethic Trainings were discussed after Guzman had consulted with Debbie Mahler about best dates and possible number of attendees. It was agreed that Ethic Training will be offered morning, afternoon and evening as follows

**Monday September 24, from 10:00am -12:00 noon.**

**Tuesday September 25 from 1:30 to 3:30 pm.**

**Wednesday September 26 from 1:30 to 3:30 pm**

**Thursday September 27 from 6:00 pm to 8:00 pm**

Classes will aim to have no more than 15 attendees to make them more meaningful and have more time for discussion. Attendees will be given option to enroll according to their schedules and registration will be, first come first serve.

7. New Business:

Board discussed the need to meet to plan training session's material, update examples of scenarios to use and the need to develop an informative flyer.

Acting Chair briefly left meeting to ask Burt Beusch if interested in becoming a members of Ethic committee. He then reported Beusch interested and he will be speaking to him about procedures.

8. Next Ethic Board meeting scheduled for Wednesday September 5<sup>th</sup> at 5pm,

9. The Meeting was adjourned at 6:05pm

Respectfully Submitted,

Monica Guzman